

Record of officer decision

Decision title:	Appointment of Contractor for the remodeling and refurbishment of mobile accommodation on the Aylestone site to enable the Relocation of Broadlands Bright Sparks Pre-school
Date of decision:	15 November 2018
Decision maker:	Director for Children and Families
Authority for delegated decision:	The Director for children and families has the delegated authority to take this decision under paragraph 63 of the children and families scheme of delegation; which outlines the requirement to ensure that school estate is not subject to decay that could put the health and safety of children at risk; Bright Sparks will be leasing one of the buildings on a school estate (Aylestone). Furthermore, they also have the delegated authority (line 113) to ensure that there is childcare available to enable parents to take up or remain in work or to undertake education or training to assist them in obtaining work as required under the childcare act 2006, section 6.
Ward:	Aylestone Hill
Consultation:	None
Decision made:	Award a contract to SC Joseph for the works required to relocate Broadlands Bright Sparks onto the Aylestone site at a total cost of up to £100,000 including contingency, statutory and professional fees.
Reasons for decision:	<p>Broadlands Bright Sparks Pre-school is a popular nursery judged outstanding by Ofsted in 2014 and currently occupies space in the former Broadlands Primary School which was relocated to the Aylestone site in 2015. This site is now required for the delivery of a new Special Educational Needs Free School by the Education and Skills Funding Agency.</p> <p>To ensure completion of the necessary works for the remodeling and refurbishment of the mobile accommodation on Aylestone site to make it fit for purpose for the use by a stand-alone nursery, to provide appropriate safe and secure external play space and create the necessary entrance and access to the facility and award a contract in accordance with council contract procurement rules following a competitive tendering process</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>Rent, inclusive of services and business rates, will be paid direct to Aylestone High School. Aylestone High School is an 11-16 community secondary school maintained by Herefordshire Council.</p> <p>The costs for the works will be covered using £25,787 early years S106 receipts with the balance of up to £74,213 coming from 2 year old capital funding as approved in the record officer decision dated 9 August 2018.</p> <p>The responsibility for health and safety whilst the works are in</p>

	<p>progress lies with the contractor. They will conform to the CDM 2015 (Construction Design and Management) Regulation, under which they will produce the necessary method statements and risk assessments for the work undertaken. The site will be kept separated, as far as possible, once work has started, and will be kept secured at all times to prevent unauthorized access.</p>
<p>Details of any alternative options considered and rejected:</p>	<p>Not to award. This option is not recommended as a competitive tendering process has been carried out and two bid submissions were received from contractors. The works are required to ensure the relocation of Bright Sparks.</p> <p>Award to a different contractor. This option is not recommended as all bids received through the tendering process were evaluated on a cost / quality basis and the successful contractor was considered to offer the best value.</p>
<p>Details of any declarations of interest made:</p>	<p>None</p>

Signed..... Date: 15/11/2018